

Divine Word Cleaning Teams

Teams as of: Jan 1, 2025

Team	Members
Andrew	Adrian/Ji Family and Rebecca/Peter
Barnabas	Alves Family
John	The Sullivan Family
Luke	Karl Mallon Family
Mark	The Neubauer Family
Matthew	Preis Family
Peter	Winges Family
Simon	Hill Family
Thomas	The Reepschlager Family
Timothy	The Doherty Family

Important Notes for Cleaning Teams:

- 1. If for some reason your team cannot clean for the assigned date, you should swap with another team. If your team can't find any other team to swap with you should contact the Chairman of the Trustees as soon as possible. Each team can arrange duties amongst themselves, as well their availability for cleaning during the week.***
- 2. There are four (4) priority areas to be checked. These are: the bathrooms; the worship area, the hallways and the balcony. If the Word Centre is being regularly used, it should be checked as well to ensure garbage pails are emptied and rugs are clean.***
- 3. Cleaning supplies, toilet paper, towelling, etc. are provided under the sinks in each bathroom. Brooms, pails and spray mops are in the janitor's closet. Extra janitorial/kitchen supplies are kept in large clear plastic containers in the furnace room. Notify the Chairman of Trustees if supplies are needed.***
- 4. The cleaning teams are to collect all the garbage, paper and plastic recyclables. All plastic bags for waste, paper and plastic recyclables are on the top of the cabinets along the basement's south wall.***
 - All regular garbage waste is to be put into **black** plastic garbage bags and placed in front of or in the janitor's closet, where it will be removed by a member volunteer.***
 - Make sure that all blue box contents go into the **blue transparent** plastic bags and all black box contents go into the **green transparent** plastic bags and then place both in front of or in the janitor's closet, where once again a member volunteer will remove it.***